

APPLICATION

20th Annual Vineland Thanksgiving Artfest (2011)

Vineland Public School

I, the undersigned, herein referred to as an “**exhibitor**”, do hereby submit my application for the reservation of display space as an exhibitor in the above mentioned show. All exhibitors will be subject to all terms, conditions and regulations governing the show and its production as set forth on the following **CONTRACT**. (*PLEASE PRINT*).

Name:	
Company Name:	
Address:	
City, Province, Postal Code:	
Phone Number/Cell:	
E-Mail:	
WEB SITE:	
Licence Plate Number:	

Choose category (circle):

- | | | | | |
|--------|-------------------|-----------|---------|-------------|
| Artist | Clothing/Textiles | Jewellery | Pottery | Photography |
| Glass | Carver/Sculptor | Homecraft | Leather | Wood |

Description of original craft or original art to be exhibited (be specific):

FOR RETURNING EXHIBITORS from ARTFEST 2010 ONLY:

If you are a returning exhibitor and participated in **ARTFEST 2010**, please supply the following information:

Booth # for **ARTFEST 2010**: # _____ Booth # requested for **ARTFEST 2011**: # _____

Request a different location (circle): YES or location does not matter.

FOR NEW and RETURNING EXHIBITORS:

Standard 10' (front) X 10' ft.(depth) space (\$325.00) _____

Double 20' (front) X 10' (depth) space (\$650.00) _____

Hydro required (for three days) (\$75.00) _____ (limited access, send separate cheque in this amount)

If you are applying AFTER the deadline date of April 15, 2011, attached an additional \$25.00 fee for late administration fees. (\$25.00) _____ (application will not be considered if this is not included in your application).

If you are a **FOOD VENDOR**, please indicate so here ____10____ and complete *and* attach the “**Application Form for Food Vendors**”. Your acceptance requires strict health and safety standards.

Payment in full must accompany your application due April 15, 2011. Please date all cheques "April 15, 2011". Any cheque returned by your bank may cause your acceptance to be null and void. See Rule # 8 of CONTRACT.

If you are applying AFTER the deadline date of April 15, 2011, attach an additional \$25.00 fee for late administration fees._(application will not be considered if this is not included in your application).

Make cheque payable to: **Vineland Public School**

Please list all the shows you have participated in during the last two years:

Signature of APPLICANT

Date

CHECKLIST (IMPORTANT!) (✓)

_____ 5 Coloured photographs of items to be sold.

_____ One Coloured photograph of display.

_____ Completed and signed APPLICATION and one copy of the CONTRACT.

_____ Cheque made payable to **Vineland Public School**

_____ Check off the size of the booth required.

_____ Check off if Hydro is required from school building. (limited access, separate cheque required)

_____ Mail in time to be received at the school on or before April 15, 2011 deadline OR pay the additional late application fee of \$25.00.

_____ **A stamped self addressed envelope (Size 5 ½ X 6 ½ or larger) to send communication to you. If you have not provided a stamped self addressed envelope, your application will not be sent to the Jury.**

CONTRACT

20th Annual Vineland Thanksgiving Artfest (2011)

Vineland Public School

October 8, 9 and 10th, 2011 – 10 a.m. to 5 p.m.

Set up time: October 7, 2009 4 p.m. – 8 p.m.
 October 8, 2009 6 a.m. – 9 a.m.

Application Deadline: **(April 15, 2011) Acceptance will be mailed on May 6, 2011**

Submissions will be selected on the basis of originality and craftsmanship while maintaining a balance of categories with the show. Decisions of the Jury, or Selection Committee are final.

1. Please submit 5 clear photos plus 1 photo of your booth (display) and a brief description. Slides or CDs with photos will not be accepted. A photo representation of all work to be sold must be submitted for jurying. **Please include a stamped, self addressed envelope (SIZE 5 ½ X 6 ½ or larger). This is very important since your application may be delayed if this requirement is not met. If accepted, you will receive a letter indicating so from the ARTFEST committee; four of your photos will be returned, (since we keep one attached to your application); an Information Newsletter as well as mini flyers advertising ARTFEST, which you may use at any of your shows.**

Only top quality original workmanship will be accepted. **The exhibitor submitting the application must handcraft all items.** Items, which are deemed not representative of the work for which the applicant was selected, or which were not specified in the application, **will not be permitted to be sold.**

2. Individual artisans may exhibit more than one craft media only, **if previously juried to do so.**
3. Imported or commercially manufactured goods, or goods made from commercial kits or moulds, **will not be considered.**
4. Exhibitors must supply their own booth and display unit(s) and are responsible for keeping their booth area free from tripping hazards and keeping it clean at all times. ALL booths must conform to either the CAN/ULC or NFPA standards and if this tag has been worn or has been lost, it is advisable that the vendor carry a letter on your person during ARTFEST indicating that the booth meets the FIRE/safety requirements, in case of an inspection by the Fire Marshall. All booths and booth display(s) within the show must be of a professional standard.
5. Sale Signs reducing merchandise prices, or Special Sale Signs of **ANY KIND** are not permitted.
6. Security will be provided from 5 p.m. to 8 a.m. Saturday and Sunday. Boxed articles may be stored in the school gymnasium in an orderly fashion. The gymnasium will be secured for the night by 6 p.m. each day.
7. All exhibitors must be completely set up by 10 a.m. October 8, 2011.
8. Absolutely **No Refunds** for cancellations due to **any** reason (health or otherwise) on or after May 6, 2011. **If you have not been successful in securing a space for ARTFEST, (i.e. the committee has not accepted your submission) you will receive a full refund AFTER May 6, 2011.** If your cheque is returned NSF, your application may become void or you will be asked to pay an additional \$50.00 administration fee.
9. It is understood that all exhibitors must provide their own liability and property insurance and assume full responsibility for any damages caused by their use while on District School Board of Niagara's property. The DSBN's insurance will not protect the vendors if they are sued for an alleged negligence arising out of their products or actions. Vineland Public School and the District School Board of Niagara shall not be held responsible for any loss or damage as a result of vandalism, theft or an act of God. Exhibitors agree to indemnify and save harmless the District School Board of Niagara from any claims arising from their participation while using District School Board of Niagara's property.
10. Sales permits and collection of all appropriate sales taxes and GST are the sole responsibility of the exhibitor. You are responsible for your own charge card services.
11. Smoking will not be allowed within the school building and school grounds.
12. Space sharing is not permitted or encroaching onto an open space beside your booth. An additional fee will be requested if this happens.

13. Exhibitors are expected to participate for the duration of the event unless extreme weather conditions force the Vineland Thanksgiving Artfest Committee to declare the event cancelled. A refund will not be given. Any exhibitor who leaves the show prior to 5 p.m. on any given day without consulting the coordinators will be prohibited from applying to future shows.

14. **Jewelry:** The displaying or selling of jewelry is restricted to applicants who have specifically applied for and who have been accepted as jewelers. No commercial molded jewelry of any kind will be accepted. Only in limited circumstances will jewelry be permitted to be sold in a booth accepted in a category other than jewelry and, only then with prior approval by the Jury Selection Committee.

Wood: We do not allow ABSOLUTELY anything on a stick to be sold (i.e. crows, reindeers, etc.)

15. One vehicle parking space per vendor. Vendors must submit their license plate number and **they MUST, we mean MUST display their vendor parking pass (tag) on their rear view mirror AT ALL TIMES.** Recreational vehicles or heavy trucks will not be permitted on the school grounds, unless approved to do so. All vehicles must be removed from the exhibition and sales area grounds and streets by 9 a.m. and parked in the exhibitors' parking area.

16. Washroom facilities and food concessions are on site. (Vendors **MUST** wear their appropriate identification badge when using the school building washroom facilities).

17. If for any reason it is found that your work is not original and not designed and produced by you, you will be asked to remove your display of such items within your display as deemed necessary to maintain the high standards of the show. Your registration fee will not be refunded.

Please read and sign this CONTRACT and APPLICATION and mail to the following address BEFORE April 15, 2011:

Vineland Thanksgiving Artfest (2010)
Vineland Public School
4057 Victoria Avenue
Vineland, ON
L0R 2C0

I HAVE READ AND COMPLETED THE ABOVE APPLICATION AND CONTRACT AND AGREE TO ALL TERMS AND CONDITIONS:

Signature of applicant

Date

Contact: Vineland Public School
PHONE: 905-562-5211 FAX: 905-562-4820
e-mail: vinelandartfest@hotmail.com

Applications also available on our website:
www.dsb.edu.on.ca/schools/vineland