

APPLICATION
27th Annual Vineland Thanksgiving Artfest (2018)
Twenty Valley Public School
October 06, 07 and 08, 2018 – 10 a.m. to 5 p.m.

I, the undersigned, herein referred to as an “**exhibitor**”, do hereby submit my application for the reservation of display space as an exhibitor in the above mentioned show. All exhibitors will be subject to all terms, conditions and regulations governing the show and its production as set forth on the following **CONTRACT**.

Name:	
Company Name:	
Address:	
City, Province, Postal Code:	
Phone Number/Cell:	
E-Mail:	
WEB SITE:	

Choose category (circle):

Artist Clothing/Textiles Jewellery Pottery Photography
 Glass Carver/Sculptor Homecraft Leather Wood Other

Description of original craft or original art to be exhibited (be specific):

FOR RETURNING EXHIBITORS from ARTFEST 2017 ONLY:

If you are a returning exhibitor and participated in **ARTFEST 2017**, please supply the following information:
 Booth # for **ARTFEST 2017**: # _____

FOR NEW and RETURNING EXHIBITORS:

Standard 10' (front) X 10' (depth) space (\$350.00) _____
 Double 20' (front) X 10' (depth) space (\$700.00) _____

Hydro required (circle): Yes/No

Number of 120 plugs (Standard wall plug) required: _____
 Number of 220 plugs (30 Amp) required: _____
 Number of 220 plugs (50 Amp) required: _____

For 3 days - limited access, send separate cheque:

1 Plug (\$75.00) _____ 2 or more Plugs (\$125.00) _____

Note: All Artisans and Food Vendors must supply their own certified extension cords!

If you are applying AFTER the deadline date of April 15, 2018, attached an additional \$50.00 fee for late administration fees. (\$50.00) _____ (application will not be considered if this is not included in your application).

If you are a **FOOD VENDOR**, please indicate so here _____ and you are required to complete the Niagara Region online health forms when you receive the link from the ARTfest coordinator. Your acceptance requires strict health and safety standards.

Payment in full must accompany your application due April 15, 2018. Please date all cheques "April 15, 2018". Any cheque returned by your bank may cause your acceptance to be null and void. See Rule # 8 of CONTRACT.

Make cheque payable to: **Twenty Valley Public School**
Please list all the shows you have participated in during the last two years:

Signature of APPLICANT

Date

CHECKLIST (IMPORTANT!) (✓)

- _____ New Vendors - Email 5 photographs of items to be sold and 1 photograph of your display.
- _____ Completed and signed APPLICATION.
- _____ Cheque made payable to **Twenty Valley Public School**.
- _____ Check off the size of the booth required.
- _____ Check off if Hydro is required from school building. (limited access, separate cheque required)
- _____ Email in time to be received at the school on or before April 15, 2018 deadline OR pay the additional late application fee of \$50.00.

CONTRACT

27th Annual Vineland Thanksgiving Artfest (2018)
Twenty Valley Public School

October 06, 07 and 08, 2018 – 10 a.m. to 5 p.m.

Set up time: October 05, 2018 4 p.m. – 8 p.m.
 October 06, 2018 6 a.m. – 9 a.m.

Application Deadline: **(April 15, 2018) Acceptance will be emailed on May 1, 2018**

Submissions will be selected based on originality and craftsmanship while maintaining a balance of categories with the show. Decisions of the Jury, or Selection Committee are final.

The preferred method of communication will be by email. If email is not available then you will receive communications by mail.

1. **New Vendors** - Please email 5 clear photos plus 1 photo of your booth (display) and a brief description. A photo representation of all work to be sold must be submitted for jurying. **If accepted, you will receive an email indicating so from the ARTFEST committee.**
2. Only top quality original workmanship will be accepted. **The exhibitor submitting the application must handcraft all items.** Items, which are deemed not representative of the work for which the applicant was selected, or which were not specified in the application, **will not be permitted to be sold.*****
3. Individual artisans may exhibit more than one craft media only, **if previously juried to do so.**
4. Imported or commercially manufactured goods, or goods made from commercial kits or moulds, **will not be considered. *****
5. Exhibitors must supply their own booth and display unit(s) and are responsible for keeping their booth area free from tripping hazards and keeping it clean at all times. ALL booths must conform to either the CAN/ULC or NFPA standards and if this tag has been worn or has been lost, it is advisable that the vendor carry a letter on your person during ARTFEST indicating that the booth meets the FIRE/safety requirements, in case of an inspection by the Fire Marshall. All booths and booth display(s) within the show must be of a professional standard.
6. Sale Signs reducing merchandise prices, or Special Sale Signs of **ANY KIND** are not permitted.
7. Security will be provided on Friday from 8 p.m. to 7 a.m. and on Saturday and Sunday from 6 p.m. to 7 a.m. Boxed articles may be stored in the school gymnasium in an orderly fashion. The gymnasium will be secured for the night by 6 p.m. each day.
8. All exhibitors must be completely set up by 10 a.m. October 06, 2018.

9. Absolutely **No Refunds** for cancellations due to **any** reason (health or otherwise) on or after May 1, 2018. **If you have not been successful in securing a space for ARTFEST, (i.e. the committee has not accepted your submission) you will receive a full refund AFTER May 1, 2018.** If your cheque is returned NSF, your application may become void or you will be asked to pay the additional administration fee.
10. It is understood that all exhibitors must provide their own liability and property insurance and assume full responsibility for any damages caused by their use while on District School Board of Niagara's property. The DSBN's insurance will not protect the vendors if they are sued for an alleged negligence arising out of their products or actions. Twenty Valley Public School and the District School Board of Niagara shall not be held responsible for any loss or damage as a result of vandalism, theft or an act of God. Exhibitors agree to indemnify and save harmless the District School Board of Niagara from any claims arising from their participation while using District School Board of Niagara's property.
11. Sales permits and collection of all appropriate sales taxes and GST are the sole responsibility of the exhibitor. You are responsible for your own charge card services.
12. Smoking will not be allowed within the school building and school grounds.
13. Space sharing is not permitted or encroaching onto an open space beside your booth. An additional fee will be requested if this happens.
14. Exhibitors are expected to participate for the duration of the event unless extreme weather conditions force the Vineland Thanksgiving Artfest Committee to declare the event cancelled. A refund will not be given. Any exhibitor who leaves the show prior to 5 p.m. on any given day without consulting the coordinators will be prohibited from applying to future shows.
15. **Jewellery:** The displaying or selling of jewellery is restricted to applicants who have specifically applied for and who have been accepted as jewellers. No commercial molded jewellery of any kind will be accepted. Only in limited circumstances will jewellery be permitted to be sold in a booth accepted in a category other than jewellery and, only then with prior approval by the Jury Selection Committee.
16. One vehicle parking space per vendor. Recreational vehicles or heavy trucks will not be permitted on the school grounds, unless approved to do so. All vehicles must be removed from the exhibition and sales area grounds and streets by 9 a.m. and parked in the exhibitors' parking area.
17. Washroom facilities and food concessions are on site. (Vendors **MUST** wear their appropriate identification badge when using the school building washroom facilities).
18. If for any reason, it is found that your work is not original and not designed and produced by you, you will be asked to remove your display of such items within your display as deemed necessary to maintain the high standards of the show. Your registration fee will not be refunded.

*** Exhibitors who submit an application but whose products do not meet the handcrafted requirements as set out by the ARTfest committee may be accepted into a designated area of the show at the discretion of the jury. These exhibitors will be expected to meet the remaining requirements set out in this contract.

Please read and sign this **CONTRACT** and **APPLICATION** and mail/email to the following address **BEFORE April 15, 2018:**

**ARTfest
Twenty Valley Public School
4057 Victoria Avenue
Vineland, Ontario
L0R 2C0**

**I HAVE READ AND COMPLETED THE ABOVE APPLICATION AND CONTRACT AND
AGREE TO ALL TERMS AND CONDITIONS:**

Signature of applicant

Date

**Contact: Twenty Valley Public School
Artfest Cell #: 905-329-6992
Phone: 905-562-5211 Fax: 905-562-4820
Email: vinelandartfest@dsbn.org**

**Applications also available on our website:
<http://twentyvalley.dsbn.org>**